

Job Description for Sports Coach Assistant

Name:
Job title: Sports Coach Assistant
Responsible to: Physical Education Lead
Salary: Scale 4.7: £27,855 pro rata

Vision

We have high expectations of all members of our school community. We believe in valuing everyone's efforts and work to ensure everyone's efforts with the school fulfil their potential and contribute positively to their educational experiences.

Our school motto, '**Creating a Lifelong Love of Learning**', includes the importance of cultivating a passion for learning and instilling intrinsic motivation.

Purpose

Our core purpose is to deliver highly effective teaching and learning within a culture of challenge, nurture and support.

As an assistant Sports Coach, you will work with the PE lead to plan and lead PE lessons for classes throughout the school. As a Health and Wellbeing team member, you will actively support the school's Health and Wellbeing programme to promote healthy lifestyles for all children.

General Responsibilities

Working under the general supervision of the Physical Education Lead and Personal Development Lead and, at times, working on your own initiative, you are responsible for:

- a) Promoting a safe, calm and well-ordered environment for all pupils focused on safeguarding pupils and developing their exemplary behaviour in school and in the wider society;
- b) Supporting the school's team ethos by working in partnership with teachers, leaders and other staff to deliver high-quality educational experiences for pupils at the school; along with other staff members, there is an expectation that you will provide extra-curricular clubs for the benefit of the pupils
- c) To plan and deliver a programme that is progressive and reflective of the needs of children and supports the aim of increasing participation in PE and school sports by all children at Beam and to ensure that pupils apply these skills during their lunch and playtime.
- d) Taking responsibility for your own professional development by positively engaging in appraisal activities, actively participating in appropriate training and making effective use of your own PPA time to be fully prepared for agreed coaching/teaching commitments;
- e) Fulfilling First Aid responsibilities and playground supervision as detailed in school duty rotas.

As a Sports Coach Assistant, you are specifically responsible for:

1. Setting high expectations which inspire, motivate and challenge children by:

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- a) demonstrating a high standard of professional conduct, at all times, in line with the school vision, values and core purpose (***Please refer to the Staff Code of Conduct for full details of expectations***);
- b) being a positive role model for pupils in relation to attitudes, values and behaviour which are expected of pupils at the school;
- c) building and sustaining positive relationships with all pupils, other professionals and parents/carers.

2. Promoting good outcomes and progress for all children by:

- a) being accountable for progress and outcomes in PE for the individual pupils/groups you work with, including those with Special Educational Needs and Disabilities;
- b) being aware of pupils' capabilities and their prior knowledge, and building on these as part of your teaching;
- c) demonstrating knowledge and understanding of the different ways children learn to ensure they are engaged in learning activities;
- d) providing effective support and supervision for pupils as part of enrichment and off-site visits;
- e) delivering a range of after-school clubs.

3. Demonstrating good subject and curriculum knowledge by:

- a) having a secure knowledge of the National Curriculum expectations for each year group for PE;
- b) demonstrating an understanding of and taking responsibility for promoting high standards of literacy through the correct use of standard English.

4. Deliver well-structured lessons by:

- a) being responsible for the planning and teaching of PE programmes of work and activities for a class or group;
- c) preparing and developing additional resources to support learning as appropriate, including assisting with displays and resources in classrooms and other areas of the school;
- d) using ICT as a teaching resource for learning, both personally and to advance pupils' learning;

5. Adapt teaching to respond to the strengths and needs of all children by:

- a) having a clear understanding of the needs of all pupils, including those with additional needs, through consultation with class teachers;
- b) using agreed approaches as part of teaching enables all pupils to access learning.

6. Making and supporting accurate and productive use of assessment by:

- a) making effective use of formative assessment to secure pupils' progress in PE;

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- b) using relevant data to monitor progress and plan subsequent lessons in PE;
- c) giving pupils regular oral feedback and encouraging pupils to respond to the feedback;
- d) contributing to annual reports for PE for pupils you are responsible for/teach.

7. Manage behaviour effectively to ensure a good and safe learning environment by:

a) enforcing clear rules and routines for behaviour in classrooms, halls and playgrounds and taking responsibility for promoting good behaviour around the school, in accordance with the school's behaviour policy.

8. Fulfil whole school responsibilities by:

a) developing effective professional relationships with colleagues, knowing how and when to draw on advice and specialist support;

b) taking responsibility for improving teaching through appropriate professional development;

c) being an active member of the Health and Well-Being Team, contributing to the encouragement of healthy and active lifestyles and promoting the work of the school within the school and wider community.

General Accountabilities

1. Ensure compliance with, and actively promote, the Council's Equalities and Diversity and Health and Safety policies and strategies.
2. Comply with the competencies and standard requisites agreed by the Council as relevant to your post.
3. Comply with the General Data Protection Regulation and Data Protection Act 2018 (DPA 2018) (all employees of the Council will not disclose or make use of, for their private advantage, any information held on manual or computer records, which are not available to the public, however acquired).
4. Fulfil all Safeguarding requirements in line with school policy.
5. Fulfil duty of care in line with school Health and Safety policy.

The above responsibilities and expectations are neither exclusive nor exhaustive and the Sports Coach may be required to carry out such other appropriate duties as may be required by the Headteacher within the competence of the individual.

The Sports Coach reports to:

AHT/PE Lead
Headteacher

Sports Coach: _____ **Date:** _____.

Headteacher: _____ **Date:** _____.